



SMT.N.P.SAVITHRAMMA GDC (W)



CHITTOOR

Re Accredited with 'A' by NAAC (3rd Cycle)

ISO Certified Institution

DEPARTMENT OF ENGLISH

BOARD OF STUDIES

**II Year Semester III- Course 3-English Bridge-III
Global Future**



SMT.N.P.SAVITHRAMMA GDC (W)



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DEPARTMENT OF ENGLISH

2nd BoS Meeting

Circular

Date:27/07/2026

The Department of English is going to convene its Second Board of Studies (BoS) meeting on 27/07/2026 Friday at 03.00 P.M. in Offline /Online mode in the Department of English, Smt.N.P.S.GDC (W),Chittoor. All the members are hereby formally informed and requested to make it convenient to attend the meeting and offer your valuable inputs and suggestions.

S.No.	Name & Designation of the Person	Designation
1.	Dr.B.Thirukumaran HOD of English Smt.N.P.S.GDC(W) Chittoor	BoS Chairman
2.	Smt.P.Rohini Lecturer in English Smt.N.P.S.GDC(W) Chittoor	Faculty Member
3.	Prof. SARADA THALLAM Dept. of English S.V.University Tirupathi.	Member (University Nominee)

4.	Dr. B.L.V.G.JAGAN MOHAN Assistant Professor of English National Sanskrit University Tirupathi	Member (Outside the Parent University)
5.	Dr. T.T.P.Mohan Babu Lecturer in English GDC (W) Madanapalli	Member (Outside the Autonomous College)
6	Dr.T.JEEVAN KUMAR Lecturer in English Government Degree College (A) Ananthapuramu	Member (outside the University)
7.	Dr.A.KIRANMAYEE Lecturer in English Govt. Degree College Puttur	Subject Expert
8.	Sri.N.Chandra Mohan ‘E-Wings’-Freelancer Trainer in Communication and Soft Skills Palamaner	Member (Representative from Industry)
9.	Dr.Peddarami Reddy Gari Bhargavi School Asst ZPHS,Polakala, Irala Mandal Chittoor Dist	Alumni

Principal

Chairman

Agenda:1

BoS/2026/ENG/UG/01 To note the composition of Board of Studies of English

Proposal I move to the item (01) of the agenda i.e. To note the composition of Board of Studies of English as approved by the Board of Management.

Agenda: 2

BoS/2026/ ENG/UG/02 To discuss and approve the implementation of Autonomous status

Proposal I move to the item (02) of the agenda i.e. To discuss and approve the implementation of Autonomous status with regard to Single Major UG courses.

The UGC has conferred Autonomous status to the college in the academic Year 2024-25 for a period of 10 years i.e. from 2024-2025 to 2034-2035. The college has decided to implement the Autonomous status from the academic year 2025-2026. As per the guidelines of UGC, the department seeks the approval of BoS for the implementation of the Autonomy in the existing UG Honours' course from the academic year 2025-26 for the first year students only. Hence, the matter is placed before the committee for approval.

Agenda:3

BoS/2026/ ENG/UG/03 Approval for continuing the Choice Based Credit System

(CBCS) which is being implemented for the past 10 years i.e. from the academic year 2015-2016. Proposal I move to the item (03) of the agenda i.e. the Approval for continuing the Choice Based Credit System (CBCS) which is being implemented for the past 10 years i.e. from the academic year 2015-2016.

Objective of the BoS Meeting:

- 1. To discuss the stakeholders' feedback and the guidelines of APSCHE and APCCE regarding the Curriculum prescribed from the Academic Year 2025-26**
- 2. To consider and approve the syllabus of General English, Semester I, Semester II and Semester III**
- 3. To consider and approve the Course Outcomes for the approved Courses**
- 4. To present and approve the overall Course structure of General English Semester I, Semester II and Semester III**
- 5. To consider and approve the modifications in Continuous Internal Assessment (CIA) of the Courses from the Academic Year 2025-26**
- 6. To mandate the approved CIA and make it applicable to all the students admitted from 2025-26 onwards**
- 7. To consider and approve the Question Paper Pattern, its Blue Print, and Model Paper for theory Semester End Examinations**
- 8. To consider and approve the list of Examiners to set the Semester End Examination Question Paper and to Evaluate the Answer scripts**
- 9. To consider and approve the Add-on/Certificate Courses (beyond Curriculum that too with 40 extra contact hours) offered by the Department of English during the Academic Year 2025-26**
- 10. To present the Action Plan of 2025-26 of the Department and get approval for it.**

Agenda of the BoS Meeting

- Item - 1** To note the composition of Board of Studies of English as approved by the board of management. To discuss and approve the implementation of Autonomous status with regard to single major UG Courses.
- Item -2** To discuss the stakeholders' feedback and the guidelines of APSCHE and APCCE regarding the Curriculum prescribed from the Academic Year 2026-27. To discuss and approve Departmental Academic Calendar for the academic year 2026-2027.
- Item -3** To consider and approve the syllabus of General English for Semester I, Semester II and Semester III
- Item-4** To consider and approve the Course Outcomes of all the Courses
- The Course Outcomes of all the Courses which will be taught during the Academic Year 2026-26 .**
- Item -5** To present and approve the overall Course structure of General English Semesters I, II and III
- Item -6** To consider and approve the modifications in Continuous Internal Assessment (CIA) of the Courses from the Academic Year 2026-27.
- Item-7** The modified CIA pattern is approved. The CIA will be Item-7 done for .40 marks (I Mid Internal Examination – 20 marks, II Mid Internal Examination-15 marks, Assignment-5 marks, Seminar-5 marks, and Clean and Green-5 marks) taking the marks average for 50
- Item -8** To mandate the approved CIA and make it applicable to all the students admitted from 2025-26 onwards
- Item -9** To consider and approve the Question Paper Pattern ,its Blue Print, and Model Paper for theory Semester End Examinations
- Item -10** To present the Action Plan of 2026-27 of the Department and get approval for it. To consider and approve the panel of question paper setters and examiners for Semester end Examinations.
- Item-11** To get approval from the members to continue the syllabus of Semester I and Semester –II for the academic year 205-27.

**Model Syllabus for General English (III Semesters in
Consonance with Curriculum Framework w.e.f AY 2026-27**

**SEMESTER-III
COURSE 3: ENGLISH BRIDGE-3: GLOBAL FUTURE**

Theory Credits: 4 hrs/week

**SEMESTER-III
COURSE 3: ENGLISH BRIDGE-III: GLOBAL FUTURE**

Learning Objectives

1. To enhance students' ability to understand and appreciate poetry, prose, and drama.
2. To develop effective writing, speaking, and interpersonal communication skills.
3. To enable students to express themselves confidently in interviews and professional situations.
4. To promote critical thinking, emotional intelligence, and self-awareness through soft skills.

Course Outcomes

1. Students will be able to interpret and respond to literary texts.
2. Students will demonstrate proficiency in writing formal and informal letters-CVs and emails.
3. Students will be capable of participating in interviews and group discussions.
4. Students will reflect on personal and professional strengths through SWOC analysis and EI.

Unit -I

1. Poem: 'Where I live?' - Arundhati Subramaniam
2. Barriers to listening & Strategies for effective listening
3. E-mail Writing

Unit -II

1. Short Story: Subha-Rabindranath Tagore
2. Greetings and Introduction

3. Resume and Cover Letter

Unit-III

1. Prose-The Best Investment I Ever Made -A.J.Cronin
2. Asking and Giving Information
3. Group Discussion

Unit- IV

1. Prose: Spoken English And Broken English- G.B.Shaw
2. Paragraph Writing (Guided Writing)
3. Interview Skills {Types of interviews, do's and don'ts of interviews and stages of interviews)

Unit-V

1. Time Management
2. Attitude
3. Social Consciousness
4. Emotional Intelligence

Suggested Classroom Activity:

Unit-1

1. Listening comprehension
2. Writing emails.

Unit-II

1. Self and introducing others
2. Resume writing

Unit-III

1. Group discussions Practice
2. Practice session of asking/giving information

Unit-IV

1. Mock Interviews
2. Practice session for real time paragraph building

Unit-V

1. Role play
2. JAM-Just a Minute Sessions

References

1. Ghosh, B.N. (2010). 'Managing Soft Skills for Personality Development'. Tata.Mc Graw Hill.
2. Kaul, Asha. (2005). 'Effective Business Communication'. Prentice Hall India.
3. Doff, Adrian & Jones, Christopher. (2014). 'Language in Use – Intermediate. Cambridge University Press.
4. Kumar, Sanjay & Lata, Pushp. (2018). 'Communication Skills'. Oxford University Press.
5. Carnegie, Dale. (1936). 'How to Win Friends and Influence People'. Simon & Schuster.
6. Covey, Stephen R. (1989). 'The 7 Habits of Highly Effective People'. Free Press.
7. Driscoll, Donna. (2021). 'English for Job Seekers'. Cambridge India.
8. Selected newspaper articles, TED Talks, official websites, and YouTube channels used for classroom activities,

Smt.N.P.Savithramma Govt Degree College for Women (A)
Chittoor

B.Sc./B.A/ Com/ BBA/ BCA Degree Examinations
Semester-III

English Bridge-III: Global Future

Time: 3Hrs

Marks:70

Section-A (Prose, Poetry, Short Stories-50 Marks)

I. Answer any TWO of the following Questions:

2x5=10M

1. Write the summary of the poem 'Where I Live'?
2. Discuss the views of Arundhati Subramaniam.
3. What are the barriers to listening?
4. Discuss the strategies for effective listening.

II Answer any TWO of the following Questions:

2x5=10M

1. Write the summary of the story 'Subha'.
2. Discuss the character portrayal of Subha by Rabindranath Tagore.
3. Write an essay on different types of Greetings.
4. Write an introduction about yourself.

III. Answer any TWO of the following Questions:

2x5=10M

1. Write the summary of the story 'The Best Investment I Ever Made'.
2. Discuss the theme of the story 'The Best Investment I Ever Made'.
3. Write a list of Expressions for asking and giving Personal information.
4. Write a list of Expressions for asking and giving general information.

iv. Answer any TWO of the following Questions:

2x5=10M

1. What is the main theme of "Spoken English and Broken English"?
2. What are the major problems in English pronunciation highlighted by Shaw?
3. Write a paragraph using the hints given below.

Smart phones-communication-calls, messages-Online classes-learning Apps –
educational videos-Internet access-information-research-digital payments-Online

banking-Shopping-entertainment, music-movies-games navigation-maps-emergency help.

V. Answer any TWO of the following Questions:

2x5=10M

1. Write an E-Mail to the Manager of a Company accepting the job offer.
2. What is an e-mail? Discuss different parts of an e-mail.
3. Write your Resume for the post of a Marketing Executive.
4. Write a covering letter for your job application for the post of a Manager.

Section-B (Writing Composition & Soft Skills : 20 Marks)

VI. Answer any FOUR of the following Questions

5x4=20M

1. What are the do's and don'ts of an Interview?
2. Discuss different stages of an Interview.
3. What are the stages of Group discussion?
4. What is time management and how does it help in achieving goals?
5. What is an attitude? What are the types and characteristics of an attitude?
6. Define Social Consciousness and explain its importance in society.
7. What is Emotional Intelligence and what are the different components of it?
8. What are the ways to develop emotional intelligence?

Components of Evaluation:

Objectives	Marks (Maximum 100)
Section-A	
Unit – I	10
Unit – II	10
Unit – III	10
Unit – IV	10
Unit – V	10
Section-B	
Writing Composition & Soft Skills	20
Internal Marks	30

Blue Print

S. No	Unit Name	Questions to be given				Questions to be answered		
		Type of question	No. of question	Marks allotted	Total Marks	No. of question	Marks allotted to each	Total marks
	Section-A UNIT - 1							
I	Where I Live	Short Paragraph Essay	02	05	05	01	05	10
	Barriers to Listening & strategies for Effective Listening		02	05	05	01	05	
	E.Mail Writing		-	-	-	-	-	
II	UNIT - 2							
	Subha	Short Paragraph Essay	02	05	10	01	05	10
	Greetings & Introductions		01	05	05	01	05 (C)	
	Resume and Cover letter		01	05	05	01	05 (C)	
III	UNIT - 3							
	The Best Investment I Ever Made	Short Paragraph Essay	02	05	10	01	05	10
	Asking And Giving Information		01	05	05	01	05(C)	
	Group Discussion		01	05	05	01	05(C)	
IV	UNIT - 4							
	Spoken English And Broken English	Short Paragraph Essay	02	05	10	01	05	10
	Dialogue Writing		-	-	-	-	-	
	Interview Skills		02	10	20	01	10	
V	UNIT -5							
	E Mail Writing	Short Paragraph Essay	-	-	-	-	-	10
	Resume Writing		02	10	20	01	10	

	Resume Writing							
	Section-B Writing Composition & Soft Skills Time Management Attitude Social Consciousness Emotional Intelligence		04	20	20	04	20	20
	Internal Evaluation							30
							Total	100

Agenda For the First BoS Meeting

Date: 27/07/2026

To note the composition of Board of Studies of English as approved by The board of management. To discuss and approve the implementation of Autonomous status with regard to single major UG Courses.

Resolution

To discuss the stakeholders' feedback and the guidelines of APSCHE and APCCE regarding the Curriculum prescribed from the Academic Year 2026-27. To discuss and approve Departmental Academic Calendar for the academic year 2026-2027.

Resolution

To consider and approve the syllabus of General English for Semester I, Semester II and Semester III

Resolution

To consider and approve the Course Outcomes of all the Courses. The Course Outcomes of all the Courses which will be taught during the Academic Year 2026-27 .

Resolution

To present and approve the overall Course structure of General English Semesters I, II and III

Resolution

To consider and approve the modifications in Continuous Internal Assessment (CIA) of the Courses from the Academic Year 2026-27.

Resolution

**The modified CIA pattern is approved. The CIA will be done for .
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To mandate the approved CIA and make it applicable to all the students admitted from 2026-27 onwards

Resolution

To consider and approve the Question Paper Pattern ,its Blue Print, and Model Paper for theory Semester End Examinations

Resolution

To present the Action Plan of 2026-27 of the Department and get approval for it. To consider and approve the panel of question paper setters and examiners for Semester end Examinations.

Resolution

To get approval from the members to continue the syllabus of Semester I and Semester –II for the academic year 205-27.

Suggestions if Any

Department of English

Question paper setters and the Examiners-2026-27

S.No.	Name & Designation of the Person	Contact Number	E-Mail id
1.	Prof. SARADA THALLAM Dept. of English S.V.University Tirupathi.	9441958504	saradabalaji@gmail.com
2.	Dr.B.L.V.G.JAGAN MOHAN Assistant Professor of English National Sanskrit University Tirupathi	9490028982	blvgjagan@gmail.com
3.	Dr. Rallapalli Hyderali Lecturer in English GDC Kadiri	9440497681	hyderaallapalli@gmail.com
4	Dr.T.JEEVAN KUMAR Lecturer in English Government Degree College (A) Ananthapuramu	9441388434	drtjeevan@gmail.com
5.	T.T.P.MOHAN BABU Lecturer in English Govt. Degree College For Women Madanapalli	9441664883	ttpmohanbabu@gmail.com
6.	Dr.A.KIRANMAYEE Lecturer in English Govt. Degree College Puttur	9849671707	Kiranmayee.a19@gmail.com
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8.	Dr.S.V.Ramesh Kumar Lecturer in English GDC Pakala	9491520740	<u>Englishramesh123@gmail.com</u>
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